



University of
Nottingham

UK | CHINA | MALAYSIA

Sep 2026

Y1 Welcome

Senior Tutor Team

Peer-Olaf Siebers and Liz Felton



- Senior Tutor Team

- Liz Felton
- Peer-Olaf Siebers



- Our joint email account (quickest way to get a response)
 - Senior Tutor Team: ps-cs-senior-tutor@nottingham.ac.uk
- We aim to respond within 3 days
 - If you do not get a response within 3 days, please feel free to resend your message, adding an @ at the beginning of your subject line



- Main duty: Providing pastoral care including acting as a secondary source of advice where problems cannot be resolved by personal tutors
- We attend School / Faculty / University Meetings
 - Learning Community Forum
 - Teaching and Learning Committee
 - Senior Tutors' Network
- We are in touch with
 - Disability Liaison Officer
 - University's Support and Wellbeing Service
 - Extenuating Circumstances Panel
 - Director of Teaching and Learning



- Role of your personal tutor
 - First point of contact and source of advice for anything related to your studies
 - Oversees your academic progress (and writes references)
 - Make sure you know who your personal tutor is! If you do not have been allocated a personal tutor, please email cs-admin@nottingham.ac.uk to get one allocated.
- Contacting your personal tutor
 - In Year 1 you will meet your personal tutor regularly for group tutorials
 - You can also contact your personal tutor via email to ask questions or to make an appointment



- Welcome to the School of Computer Science
 - <https://www.nottingham.ac.uk/studentservices/welcome/school-and-department-welcome/computer-science/index.aspx>
- CompSci Community Hub
 - <https://uniofnottm.sharepoint.com/sites/SchoolofComputerScienceNewslettersandGeneralResourcesforStudents>
- Student Enquiry Centre (Information and EC requests)
 - <https://student-enquiries.nottingham.ac.uk/>

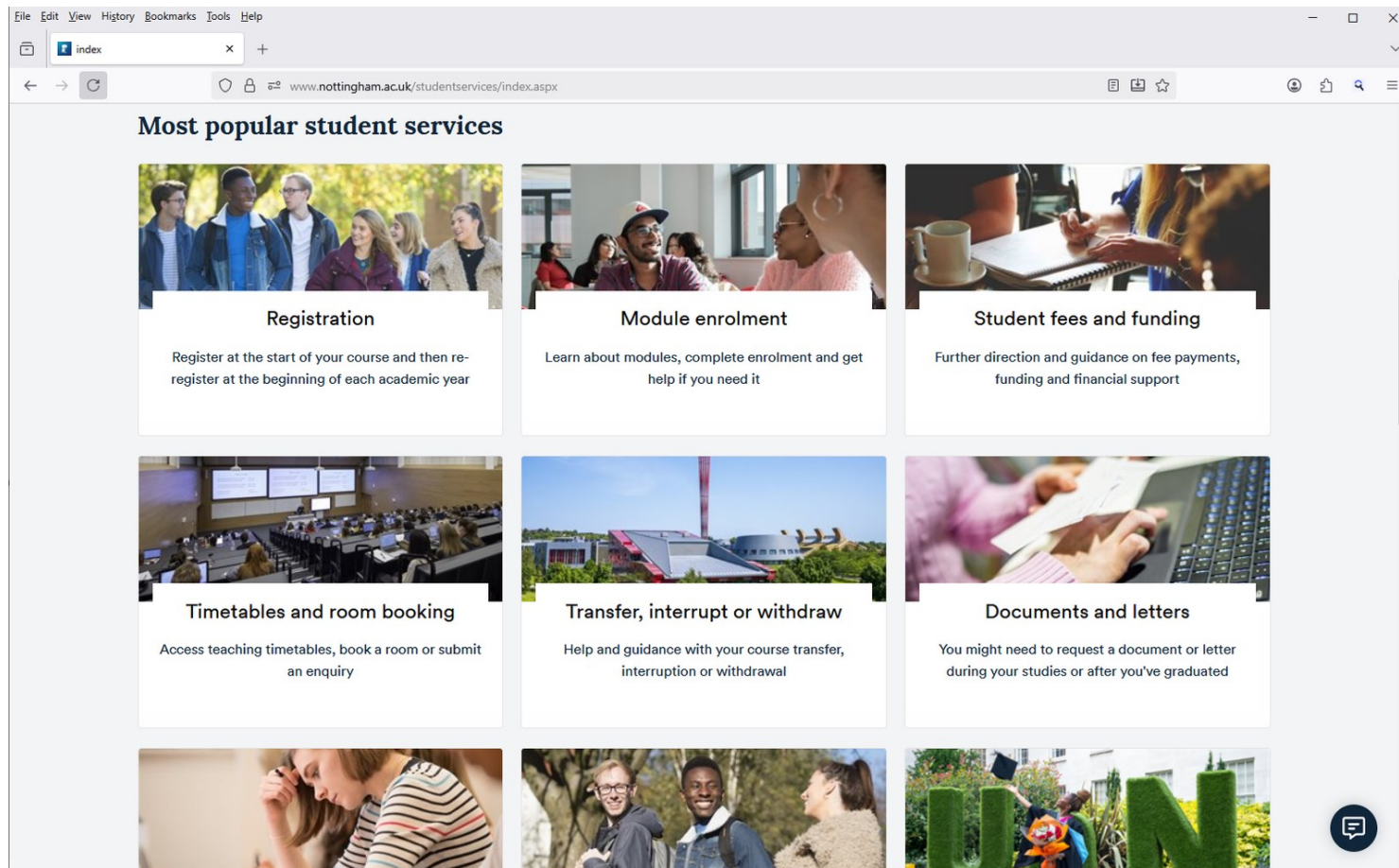


- Report + Support (to report incidences)
 - <https://reportandsupport.nottingham.ac.uk/>
- Chaplaincy and faith support
 - <https://www.nottingham.ac.uk/studentservices/services/chaplaincy.aspx>
- Scams (talk to us if you think you have fallen victim to a scam)
 - <https://www.nottingham.ac.uk/studentservices/support/financialsupport/managingyourmoney/fraud-and-scams.aspx>
 - <https://www.nottingham.ac.uk/currentstudents/news/beware-of-scams-targeting-students>
- Progression Questions
 - <https://www.nottingham.ac.uk/qualitymanual/2-documents/ug-regs-flow-chart.pdf>



Information: Student Services

<https://www.nottingham.ac.uk/studentservices/>



The screenshot shows a web browser window displaying the University of Nottingham Student Services website. The browser's address bar shows the URL www.nottingham.ac.uk/studentservices/index.aspx. The page features a section titled "Most popular student services" with a grid of nine service cards. Each card includes a representative image, a title, and a brief description of the service.

Service	Description
Registration	Register at the start of your course and then re-register at the beginning of each academic year
Module enrolment	Learn about modules, complete enrolment and get help if you need it
Student fees and funding	Further direction and guidance on fee payments, funding and financial support
Timetables and room booking	Access teaching timetables, book a room or submit an enquiry
Transfer, interrupt or withdraw	Help and guidance with your course transfer, interruption or withdrawal
Documents and letters	You might need to request a document or letter during your studies or after you've graduated



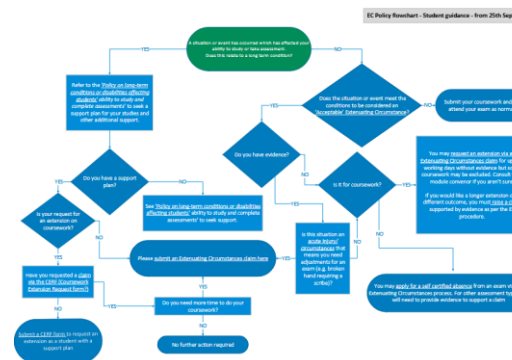
Extenuating Circumstances

- Extenuating Circumstances (ECs) are events that affect your performance in assessments which are unforeseen and out of your control
 - For exceptional, short-term circumstances
 - QM Regulations: <https://www.nottingham.ac.uk/qualitymanual/assessment-awards-and-deg-classification/ext-circumstances.aspx> (check Section 2)
 - Student Services: <https://www.nottingham.ac.uk/student-services/service-details/extenuating-circumstances/extenuating-circumstances.aspx> (best description)
 - For long term circumstances use the Disability Support Services
 - <https://www.nottingham.ac.uk/student-services/service-details/disability-support-services/disability-support-services.aspx> (apply as soon as you join the school)



Extenuating Circumstances

- ECs with Evidence
 - Check QM EC regulations (Section 2.3)
- ECs without evidence (self-certification)
 - Check QM EC regulations (Section 2.4)
- Timeline
 - Coursework
 - Claims must be submitted **before the coursework deadline**
 - Timetabled examinations/assessments
 - EC claims must be submitted prior to, or within **5 working days** of, the examination/assessment
 - Evidence (submission is online)
 - Should usually be provided **at the time of making the EC claim**
 - May be submitted **up to 10 working days** from the deadline/examination



<https://www.nottingham.ac.uk/studentservices/documents/extenuating-circumstances/new-ec-policy-flowchart-1.pdf>



- Disability Support Services
 - Offer support for students with a disability, mental health difficulty, long-term medical condition, autistic spectrum condition, or a specific learning difference such as dyslexia, dyspraxia, dyscalculia or ADHD.
 - <https://www.nottingham.ac.uk/studentservices/servicedetails/disability-support-services/disability-support-services.aspx> (apply as soon as you join the school)
 - Support plan (discuss what can be offered with the Disability Liaison Officer)
 - Reasonable time adjustments for completing coursework and exams
 - Room adjustments during exams ...
 - Remember ...
 - For long term circumstances use the **Disability Support Services**
 - For exceptional, short-term circumstances use **EC procedure**



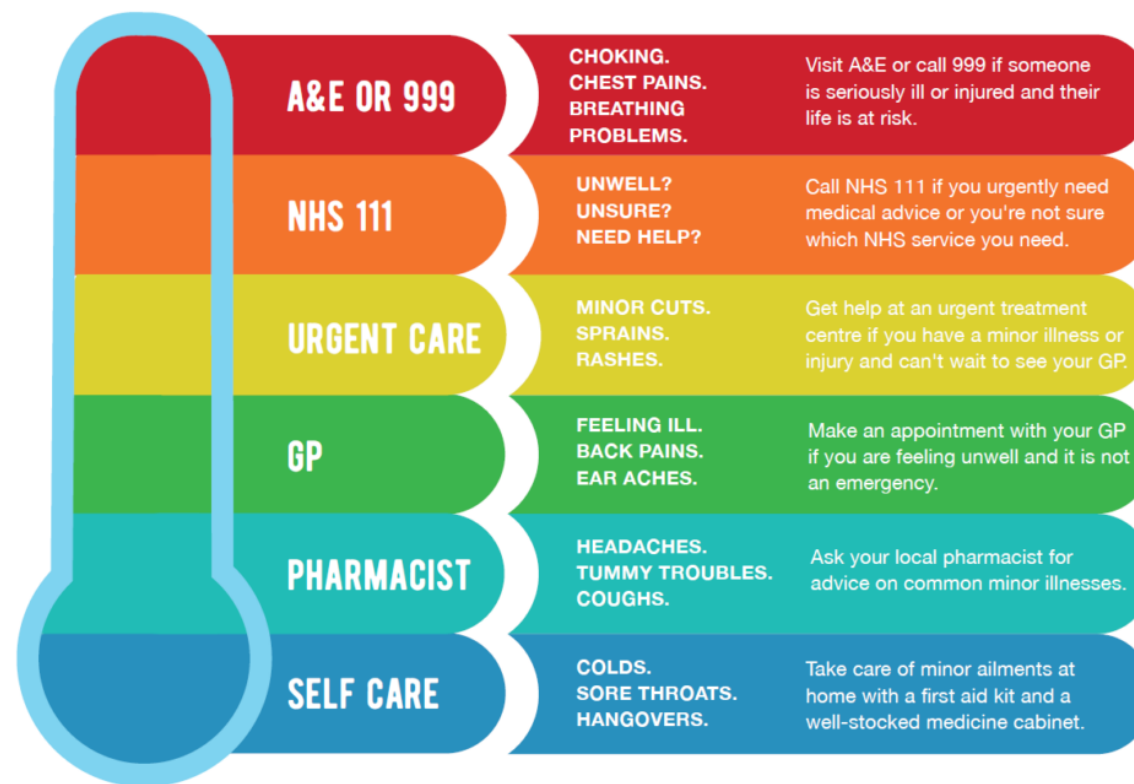
- Exam adjustments
 - All details: <https://www.nottingham.ac.uk/student-services/service-details/assessment-and-examinations/exam-adjustments-and-religious-observance.aspx>
 - Long term: Contact Disability Support Services
 - Short term: Apply for ECs
 - Religious observance: Fill out Religious Observance form (use above link)
 - Exams can be scheduled on Saturdays
- For application **deadlines** check above webpage



Important Numbers

Numbers to Remember on Campus

8888	Emergencies
0115 951 8888	Emergencies (mobile/external)
13013	Security (non-emergency)
13401	Health and Safety Department h&s@nottingham.ac.uk
0115 846 8888	Cripps Health Centre
16666	Estate Office Help Desk
0115 951 6666	Estate Office Help Desk (mobile/external)
16677	IT Service Desk
0115 951 6677	IT Service Desk (mobile/external)



- Difference between Great Britain vs United Kingdom vs British Isles?

Around 6,000 islands
around 120 to 200 are inhabited





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Study Abroad Coordinator

Peer-Olaf Siebers



- University offers different opportunities to go abroad
 - Degree plans with study abroad component (in Y3)
 - MSci Computer Science including International Year
 - MSci Computer Science with Artificial Intelligence including International Year
 - Study abroad for a semester/year (inter-campus exchange only) in Y2
 - All degree plans except the above ones (including Year in Industry)
 - Summer internships (any year; no limit)
 - All degree plans
 - International volunteering (any year; no limit)
 - Virtual intercultural program (any year; no limit)
 - If you are on a "Year in Industry" degree plan you could do that year abroad



Options by degree plan

- School managed opportunities

	Abroad Year	International			Intercampus-Ningbo			Intercampus-Malaysia		
		Autumn	Spring	Full	Autumn	Spring	Full	Autumn	Spring	Full
BSc CompSci	2				x	x	x			x
BSc CompSci with Year in Industry	2				x	x	x			x
MSci CompSci	2				x	x	x			x
MSci CompSci with International Year	3			x			x			x
The same options are available for CompSci and AI degree plans										

- Other opportunities

- International summer schools

- <https://www.nottingham.ac.uk/currentstudents/study-abroad/international-summer-schools/international-summer-schools.aspx>

- Work experience outside the UK (internship)

- <https://www.nottingham.ac.uk/careers/students/work-experience/outside-the-uk.aspx>



Options by location

- Current international and inter campus locations

International Options 2026/2027	City	Country
Australian National University	Canberra	Australia
Monash University	Melbourne	Australia
University of Toronto, Scarborough	Toronto	Canada
City University of Hong Kong	Hong Kong	China
University College Dublin	Dublin	Republic of Ireland
McGill University	Montreal	Canada
Inter Campus Options	City	Country
University of Nottingham - Ningbo	Ningbo	China
University of Nottingham - Malaysia	Semenyih	Malaysia

<https://www.nottingham.ac.uk/currentstudents/study-abroad/global-opportunities/faculty-of-science.aspx>

- You can only choose universities that are on this list
 - Options are subject to review and may change before the application deadline

- International Exchange
 - MSci Computer Science including International Year programs
 - Apply in **second year** to study abroad in the **third year**
 - To be considered, students must have a minimum average of **60%** (or **65%**, depending on the chosen university) across their first year and the first semester of their second year.
 - Successful applicants will receive a **preliminary offer**, conditional on their final average across first and second year being **60%**.



- Inter-Campus Exchange (International Year programs)
 - MSci Computer Science including International Year programs
 - Apply in their **second year** to study abroad in the **third year**.
 - To be considered, students must have a minimum average of **55%** across their first year and the first semester of their second year.
 - Successful applicants will receive a **preliminary offer**, conditional on their final average across first and second year being **55%** or higher.



- Inter-Campus Exchange (all other courses)
 - All other courses
 - Apply in their **first year** to study abroad in the **second year**.
 - Students can choose to study for a single semester or a full year at our Ningbo campus, or for a full year at our Malaysia campus.
 - To be considered, students must have a minimum average of **55%** across the first semester of their first year.
 - Successful applicants will receive a **preliminary offer**, conditional on their final average across the first year being **55%** or higher.



- University Study Abroad Website (including event list)
 - <https://www.nottingham.ac.uk/currentstudents/study-abroad/>
 - <https://www.nottingham.ac.uk/currentstudents/study-abroad/events/events.aspx>
- School of Computer Science Study Abroad Website
 - <https://www.nottingham.ac.uk/computerscience/studywithus/study-abroad.aspx>
- School of Computer Science Community Hub
 - <https://uniofnottm.sharepoint.com/sites/SchoolofComputerScienceNewslettersandGeneralResourcesforStudents/SitePages/Year-in-Industry-Placements-and-Study-Abroad.aspx>

- Study Abroad Introduction Lecture

- Wednesday, 23 September 2026
- 11:00-12:00
- LT2, Exchange Building

- Everyone Welcome!



Peer-Olaf Siebers: peer-olaf.siebers@nottingham.ac.uk